January 25, 2008

Benchmarking Work Group – Meeting Notes

Teleconference – 10:00-11:00 am, Friday, January 25, 2008

Attending:

   EPA – Tracy Narel (EPA), Steve Miller (SRA), Tom Oliver (SRA), Peter Flippen (ICF)
   State – Mike Langley (DGS)
   HMG – Karen Herter

1) State update
   a) Last account (Parks & Rec) created this morning
   b) About 97% of State data has been uploaded into PM
   c) Time to move on to the next stages
      i) Get remaining data from MUNIs
      ii) Review meter and energy data for accuracy
      iii) Train State dept users to maintain their own accounts
      iv) Work with EPA/SRA to plan the next big ABS upgrade (see below)
      v) Determine State’s reporting needs for PM

2) ABS overhaul
   a) SRA plans to have basic plans done within 2 weeks
   b) All-hands meeting in Sacramento: Fri 15, Tue 19, Fri 22, Mon 25?

3) Next meeting – TBD